



Leicester
City Council

**MEETING OF THE HEALTH AND WELLBEING SCRUTINY
COMMISSION**

DATE: TUESDAY, 4 NOVEMBER 2014
TIME: 5:30 pm
**PLACE: THE TEA ROOM - FIRST FLOOR, TOWN HALL, TOWN
HALL SQUARE, LEICESTER**

Members of the Commission

Councillor Cooke (Chair)
Councillor Cutkelvin (Vice-Chair)

Councillors Bajaj, Chaplin, Glover, Grant, Sangster and Wann

Members of the Commission are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

Graham Carey (Democratic Support Officer):

Tel: 0116 454 6356, e-mail: Graham.Carey@leicester.gov.uk

Anita Patel (Scrutiny Policy Officer):

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Leicester City Council, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Information for members of the public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, from the Council's Customer Service Centre or by contacting us using the details below.

Making meetings accessible to all

Wheelchair access – Public meeting rooms at the Town Hall are accessible to wheelchair users. Wheelchair access to the Town Hall is from Horsefair Street (Press the buzzer on the left hand side of the door to be let in to the building, then take the lift to the ground floor and go straight ahead to the main reception).

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in Town Hall meeting rooms. Please speak to reception staff at the Town Hall or the Democratic Support Officer at the meeting if you wish to use this facility or contact us using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at www.leicester.gov.uk or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc.

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact Graham Carey, **Democratic Support on (0116) 454 6356** or email graham.carey@leicester.gov.uk or call in at City Hall, 115 Charles Street, Leicester, LE1 1FZ.

For Press Enquiries - please phone the **Communications Unit on 454 4151**

THE 6 PRINCIPLES OF EFFECTIVE SCRUTINY

In March 2014, the Health & Wellbeing Scrutiny Commission adopted 6 principles of effective scrutiny and subsequently agreed that these would be included on all agenda to enable anyone observing or attending meetings to be clear about the role of the Commission. These are:-

- 1. To provide a 'critical friend' challenge to executive policy- makers and decision-makers.**
- 2. To carry out scrutiny by 'independent minded governors' who lead and own the scrutiny process.**
- 3. To drive improvements in services and finds efficiencies.**
- 4. To enable the voice and concerns of the public and its communities to be heard.**
- 5. To prevent duplication of effort and resources.**
- 6. To seek assurances of quality from stakeholders and providers of services.**

TERMS OF REFERENCE OF SCRUTINY COMMISSIONS

Scrutiny Committees hold the executive and partners to account by reviewing and scrutinising policy and practices. Scrutiny Committees will have regard to the Political Conventions and the Scrutiny Operating Protocols and Handbook in fulfilling their work.

The Overview and Select Committee and each Scrutiny Commission will perform the role as set out in Article 8 of the Constitution in relation to the functions set out in its

Scrutiny Commissions may:-

- i. review and scrutinise the decisions made by and performance of the City Mayor, Executive, Committees and Council officers both in relation to individual decisions and over time.
- ii. develop policy, generate ideas, review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas.
- iii. question the City Mayor, members of the Executive, committees and Directors about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects.
- iv. make recommendations to the City Mayor, Executive, committees and the

Council arising from the outcome of the scrutiny process.

- v. review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the Scrutiny Committee and local people about their activities and performance; and
- vi. question and gather evidence from any person (with their consent).

Annual report: The Overview Select Committee will report annually to Full Council on its work and make recommendations for future work programmes and amended working methods if appropriate. Scrutiny Commissions / committees will report from time to time as appropriate to Council.

SCRUTINY COMMISSIONS will:-

- Be aligned with the appropriate Executive portfolio.
- Normally undertake overview of Executive work, reviewing items for Executive decision where it chooses.
- Engage in policy development within its remit.
- Normally be attended by the relevant Executive Member, who will be a standing invitee.
- Have their own work programme and will make recommendations to the Executive where appropriate.
- Consider requests by the Executive to carry forward items of work and report to the Executive as appropriate.
- Report on their work to Council from time to time as required.
- Be classed as specific Scrutiny Committees in terms of legislation but will refer cross cutting work to the OSC.
- Consider the training requirements of Members who undertake Scrutiny and seek to secure such training as appropriate.

PUBLIC SESSION

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business on the agenda.

3. MINUTES OF PREVIOUS MEETING

**Appendix A
(Page 1)**

The minutes of the meeting held on 23 September 2014 are attached and the Commission will be asked to confirm them as a correct record.

4. PETITIONS

The Monitoring Officer to report on the receipt of any petitions submitted in accordance with the Council's procedures.

A petition with 631 signatures has been received expressing concerns at the relocation of the Highfields Medical Centre without adequate consultation with the patients to the Merlyn Vaz Centre. NHS England has been asked for its views and an update will be provided at the meeting.

5. QUESTIONS, REPRESENTATIONS, STATEMENTS OF CASE

The Monitoring Officer to report on the receipt of any questions, representations and statements of case submitted in accordance with the Council's procedures.

6. WORK PROGRAMME

**Appendix B
(Page 15)**

The Scrutiny Policy Officer submits a document that outlines the Health and Wellbeing Scrutiny Commission's Work Programme for 2014/15. The Commission is asked to consider the Programme and make comments and/or amendments as it considers necessary.

7. CORPORATE PLAN OF KEY DECISIONS

**Appendix C
(Page 23)**

The Commission is recommended to note the items that are relevant to its work in the Corporate Plan of Key Decisions that will be taken after 1 November 2014.

8. DEVELOPMENT SESSION - LOCAL AUTHORITY HEALTH SCRUTINY

The Chair will lead a presentation on the Local Authority Health Scrutiny Guidance issued by the Department of Health in June 2014.

9. CITY MAYOR'S DELIVERY PLAN 2013/14 - REVIEW OF PROGRESS **Appendix D (Page 31)**

The Divisional Director Public Health submits a report on the City Mayor's Delivery Plan 2013/14 which has been updated to review its progress. The targets for the Healthy and Active City are on pages 57 -61 but there may be other targets in the Delivery Plan that have an impact upon health.

10. MENTAL HEALTH CHALLENGE PLEDGE **Appendix E (Page 99)**

The Divisional Director Public Health submits a briefing report which outlines the progress that has been made since the Council signed the Mental Health Challenge Pledge in January 2014.

The Deputy City Mayor has been invited to present the briefing report at the meeting.

11. PHARMACEUTICAL NEEDS ASSESSMENT **Appendix F (Page 107)**

The Divisional Director, Public Health, submits a report on the public consultation currently being undertaken on the Draft Pharmaceutical Needs Assessment (PNA). The consultation started on 29 September 2014 and was originally scheduled to end on 28 November 2014, but this has now been extended to 12 December 2014, to ensure everyone gets the benefit of a 60 day consultation period in which to submit their comments.

The Commission is asked to consider particularly Section 13 - conclusions and draft recommendations of the Summary document (Page 121) and to give views on these and any matters within the scope of the PNA.

12. LEICESTER CITY CLINICAL COMMISSIONING GROUP ANNUAL REPORT

The Leicester City Clinical Commissioning Group will make a presentation on their Annual Report 2013/14.

The report can be found at the following link:-

<https://www.leicestercityccg.nhs.uk/about-us/strategies-and-reports/>

13. NEW CONGENITAL HEART DISEASE REVIEW

**Appendix G
(Page 161)**

The Chair will provide feedback from the recent Consultation Meeting held in Birmingham on 9 October to which Scrutiny Chairs and Healthwatch representatives had also been invited.

The Chair will also provide feedback on the NHS England roadshow event held in Leicester on 24 October 2014 together with an East Midlands' event to be held on 30 October 2014.

A copy of the Consultation Document issues for the review is attached. The consultation started on 15 September 2014 and will end on 8 December 2014.

14. UPDATE ON PROGRESS WITH MATTERS CONSIDERED AT A PREVIOUS MEETING

To receive updates on the following matters that were considered at previous meetings of the Commission:-

- a) The Commission's response to the Francis report.
- b) An update on the proposal to introduce compulsory training for members of the Commission.
- c) An update on the proposal to seek the Co-option of the Healthwatch representative onto the Commission.

15. ITEMS FOR INFORMATION / NOTING ONLY

**Appendix H
(Page 219)**

a) Congenital Heart Services Review

The 32nd and 33rd Update reports for the Review are attached and can be accessed at the following link. The link will also allow access to previous update reports.

<http://www.england.nhs.uk/category/publications/blogs/john-holden/>

16. ANY OTHER URGENT BUSINESS